



**Thrive Intern
Job Description
2025-26**

Position Overview: Thrive is the new student orientation program at Trinity for both first-year (FDN 101) and transfer students (FDN 111). The Thrive Interns provide administrative support and oversight to the Thrive program to ensure that it runs effectively and efficiently. Student Interns will work closely with the Assistant Dean of Student Engagement to plan Thrive Student Mentor Training and Thrive Pre-Semester programming, and will also have some contact with new students and families. Thrive Interns are also responsible for creating content for the Thrive Instagram page.

Thrive Interns should be able to work independently, be highly organized and detail-oriented, and be able to handle a fast-paced work environment. Thrive Interns should also be strong representatives of the Thrive program and of Trinity Christian College. The majority of the work is done behind-the-scenes and in support for a smooth Thrive program; by the start of the Fall 2025 semester, Thrive Interns will be expected to know the program in detail. While this is a leadership position, Thrive Interns are not in a supervisory role over Thrive Mentors; instead, Thrive Interns serve as mentors to the Student Mentors, offering support and encouragement. Preference will be given to applicants who have previously served as Student Mentors.

Thrive Interns are expected to attend and participate in all trainings, activities, and meetings; work closely with the Assistant Dean of Student Engagement to implement the course; promote interaction between new students and campus resources; and model academic and co-curricular involvement at Trinity.

Compensation:

- Compensation for Thrive Interns is \$1500 paid via regular payments beginning during summer training and through the fall semester. *If a returning Thrive Intern, the stipend will be increased to \$1600.*
- During Summer Training: Early move-in is provided to fall on-campus residents at no extra cost.

Reports to: Thrive Interns work with the Assistant Dean for Student Engagement.

Important Dates and Expectations:

- 2-3 required planning meetings in April and May: *(approximately three hours; date and time TBD)*
- Spring Mentor Training Day: *(approximately three hours; date and time TBD)*
- 2-3 virtual meetings in early July: *(approximately three hours; date and time TBD)*, with some summer pre-work (completed remotely)
- Full-time, on-campus work: **July 28 – August 12, 2025** (weekends off)

- Fall Mentor Training: **August 13 – 19, 2025**, all-day and some evenings (*subject to change*)
- Thrive Pre-Semester Programming: **August 20 – 24, 2025**, early morning until late evening (including weekend), plus help at additional events in August/September
- 2-3 hours/week of administrative support and oversight during the Thrive course (11 weeks)
- Attendance at Spring 2025 Thrive Orientation: **January 10-12, 2026**
- Regular meetings with the Assistant Dean of Student Engagement